

Job Description

Job Title: Financial Analyst I

Business Unit: Finance

Home Department: Financial Business Operations

Location: Fully Remote

Reports to: Director of Finance & Business Operations

FLSA Status: Exempt

Type of position: Full-time

Job Summary:

At Rogue Space Systems, we count on our team to solve complex business problems with creativity and passion, always looking to learn something new. Our Financial Analyst will join us in this mission, with a focus on supporting the Director of Finance & Business Operations by maintaining models; reviewing financial reports; liaising with Accounting; Accounts Payable and Ad Hoc Reporting. This role will help ensure that the Rogue team has accurate and timely processing along with comprehensive reporting and modeling. Main objectives: Timely and accurate submission of invoices, reports review, consistent model updates and regular communication with accounting and business groups; timely closing of monthly accounting books; ensuring that we effectively support our business of building and delivering the next generation of space technology.

Technical Skills and Responsibilities:

- Develop and maintain detailed cash flow forecasts to support strategic decision-making and cash management.
- Review and validate booking entries and resulting monthly financial reports. Identify and correct discrepancies in financial data.
- Manage EFR, Government Contract and Commercial invoicing and booking
- Manage inflow of Accounts Payable invoices, booking and payment set up.
- Book approved cap table equity and investment transactions
- Gather data and reports for RFPs, RFIs and investor due diligence.
- Financial analysis and problem-solving
- Month-end and Year-end preparation and reconciliations
- Focus on Accuracy and thoroughness
- Proficient in Microsoft Office Applications with focus on Excel.
- Proficient in Quick Books Online reporting
- Other duties at the discretion of the manager.

Interpersonal Skills and Responsibilities:

- Must be interested in, and excited by the prospect of working as part of a space tech start up.
- Must be willing to be the contributing subject-matter resource on a multi-disciplinary team for the skills listed in the technical requirements.
- Must be able to work both alone and unsupervised, yet also be engaged with team discussions; unafraid to ask "dumb questions" when clarification is needed, and willing to support others on the team to ensure success
- Must be focused on the lasting impacts of work performed.
- Must be driven.
- Must be willing to put ideas above self; no egos but speak truth to power.
- Must be humble and compassionate.
- Must be naturally curious, interested in learning, and willing to seek the truth over biases and assumptions.

General Skills and Responsibilities:

- Able to communicate well in person, over video conference, and in writing.
- Strong attention to detail and ability to multi-task and work under pressure.
- **Must be legally eligible to receive Export Controlled documents (US Citizen or Green Card holder).**
- Able to independently manage time and successfully meet deadlines.
- Understanding of GAAP accounting principles a plus
- Experience with government accounting a plus.

Education and Experience:

- Bachelor of Science in Finance or Accounting

Additional Eligibility Requirements:

- Background checks will be required of all candidates being considered.
- Certain positions may require the ability to obtain Government Security Clearance.

Working Environment and Physical Demands:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Travel Required:

None.

Rogue Space Systems Corporation provides equal employment opportunity to all applicants and employees. No person is to be discriminated against in any aspect of the employment relationship due to race, religion, color, sex, age, national origin, disability, citizenship status, marital status, veteran status, or any other reason prohibited by law.